

Data privacy notice on the processing of applicant/personnel data

(As of May 2018)

We appreciate your visit to our careers page and your interest in our company. The protection of your personal data is a top priority for esz AG calibration & metrology. Of course esz AG calibration & metrology ensures compliance with the statutory data protection regulations and treats your application and your data with strict confidentiality.

We hereby inform you about the processing of your personal data by esz AG calibration & metrology and the rights to which you are entitled under data protection law. This notice applies in addition to the existing data protection declaration of esz AG calibration & metrology (<https://www.esz-ag.de/datenschutz.html>).

I. Consent

By applying to esz AG calibration & metrology, you are providing us with your personal data for the purpose of the job search. By submitting your data to esz AG calibration & metrology, you also expressly agree to esz AG calibration & metrology's privacy policy. Your data will be stored and processed exclusively on our systems. It will not be passed on to third parties.

II. Data protection and confidentiality

The protection of your data is important to us. esz AG calibration & metrology has undertaken the necessary organizational and technical measures to ensure the protection of your data and the confidentiality of your application. All employees of the personnel department are obliged to maintain confidentiality about personal data within the scope of their employment contract. Thanks to an automatically activated 128bit encryption, a secure transmission of your data is ensured. General data security standards in accordance with the current state of the art are taken into account during data processing.

III. Verwendung Ihrer persönlichen Daten

During the application process the following data is saved in our applicant database:

- Salutation
- Name
- First Name
- Postal Address
- E-Mail address
- Telephone numbers

In addition, application materials such as:

- Letter of motivation

- CV
- Professional, education and training qualifications
- Job references

are collected. This data is stored, evaluated, processed or forwarded internally exclusively in the context of your application. It is only accessible to employees of the personnel department and the persons responsible for selection at esz AG calibration & metrology. Under no circumstances will your data be passed on to companies or persons outside esz AG calibration & metrology or used for other purposes. The data may be processed for statistical purposes (e.g. reporting). In doing so, the data is anonymized so that no conclusions can be drawn about individual persons.

IV. Right to information

By submitting a request for information, you can request information about which of your data is being processed. Please send your request to: jobs@esz-ag.de.

V. Data deletion and storage period

Your personal data will be deleted or blocked as soon as the purpose of storage no longer applies. Storage may also take place if this has been provided for by the European or national legislator in Union regulations, laws or other provisions to which esz AG calibration & metrology is subject. Data will also be blocked or deleted if a storage period prescribed by the aforementioned standards expires, unless there is a need to continue storing the data for the conclusion or fulfillment of a contract.

If you take up employment with esz AG calibration & metrology, your personal data, or at most an extract thereof, will be placed in your personnel file. Deletion or blocking of the personnel file and its data takes place immediately after leaving the company as soon as the storage period prescribed by European or national legislators has expired. There will be no notification of the deletion of the data.

If you have applied but received a negative decision, your data will be stored for a maximum of 3 months after completion of the application process and then deleted (profile and application). There will be no notification of the deletion of the data.

If you have applied but we are unable to offer you a suitable position at this time, we reserve the right to assign your application to an applicant pool. In this case, you will receive a message for your information. If you do not agree or are no longer interested, please let us know. We will then delete your data immediately. If your application is assigned to an applicant pool, your data will be stored for a maximum of 12 months and then deleted. There will be no notification of the deletion of the data.